

**PORTOLA CEMETERY DISTRICT
MINUTES - REGULAR MEETING & PUBLIC HEARING
PORTOLA LIBRARY 34 3RD AVENUE, PORTOLA, CA
AUGUST 16, 2023 - 4:00 p.m.**

Call Meeting to Order by Pat Fruchtenicht at 4:00 pm

Pledge of Allegiance

Roll Call: Present: Pat Fruchtenicht
Curtis Marshall
Gary France
Donna Powell
Mary Kliejunas

Absent:
Dwight Ceresola, County Supervisor
Susan Artreburn, Caretaker

Changes to Agenda – No changes to agenda

Approval of Minutes – A motion was made by Curtis Marshall, seconded by Gary France to approve the minutes of the meeting held on May 17, 2023 as presented. The motion passed unanimously.

Correspondence – None

Public Hearing - Budget 2023/2024

The final budget information is not available yet. Pat Fruchtenicht made a motion to clarify the final budget information and discuss at that time finalizing numbers. Gary France seconded the motion.

Caretaker Report – Susan was unable to attend the meeting, but she provided her normal quarterly caretaker letter to the Board.

Susan has been helping Steven after an injury and surgery to her arm. They have been moving and trimming cemeteries.

Pine needles will be removed starting in August.

Quincy Museum is having their annual cemetery history dinner in the Whispering Pines Cemetery and will be in pristine condition for that event.

All cemeteries have been mowed and flags replaced.

Sani-Huts will remain until the end of September or October depending on weather.

Plots sold: Shady Grove – 1, Whispering Pines - 4

Burials: 13

Board Reports

- a. **County Supervisor** – Not in attendance.
- b. **Chairman** – No comments.
- c. **Directors** – No comments.

d. Secretary/Treasurer

1. Approval of Expenditure Reports: April, May, June 2023

The Board reviewed the financial reports. A motion was made by Pat Fruchtenicht, seconded by Gary France to approve the reports as presented. The motion passed unanimously.

New Business / Action Items - None


Old Business –

The Board discussed acknowledging Judy Martini for her many years of service.

Schedule Next Meeting – November 15, 2023

Adjournment – There being no further business, the meeting was adjourned at 4:37 pm.


E. Patrick Fruchtenicht, Chairman


Mary Kliejunas, Secretary/Treasurer