**AGENDA**

**PORTOLA CEMETERY DISTRICT**

**REGULAR MEETING**

**PORTOLA LIBRARY 34 3RD AVENUE, PORTOLA, CA**

**May 17, 2023 - 4:00 p.m.**

**Any person with a disability that requires an accommodation in order to participate in the public meeting may make a request for auxiliary aids or services verbally or in writing to the Portola Cemetery District’s Board Secretary (530-832-4323 or 530-386-7937) at least 72 hours in advance of a Regular Meeting or 24 hours in advance of a Special Meeting.**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

**D. Changes to Agenda**

**E. Minutes – Approval of Minutes of Regular Meeting held on February 15, 2023**

**F. Correspondence**

**G. Caretaker Report**

**H. Board Reports**

1. **County Supervisor**

**Update on road to Sharkey’s Cemetery**

1. **Chairman**
2. **Directors**
3. **Secretary/Treasurer**
4. **Approval of Expenditure Reports: January, February, March 2023**
5. **New Business / Action Items**

**J. Old Business**

**Closed Session (if necessary)**

**Schedule Next Meeting – June 21, 2023**

**Adjournment**

**Copies of reports or other written documentation relating to each item of business referred to on this agenda are on file with the Secretary/Treasurer and are available for public inspection. If you have questions on any agenda items, call Board Secretary at (530) 832-4323, leave a message and your call will be returned.**