**AGENDA**

**PORTOLA CEMETERY DISTRICT**

**REGULAR MEETING & PUBLIC HEARING**

**PORTOLA LIBRARY 34 3RD AVENUE, PORTOLA, CA**

**November 15, 2023 - 4:00 p.m.**

**Any person with a disability that requires an accommodation in order to participate in the public meeting may make a request for auxiliary aids or services verbally or in writing to the Portola Cemetery District’s Board Secretary (530-832-4323 or 530-386-7937) at least 72 hours in advance of a Regular Meeting or 24 hours in advance of a Special Meeting.**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

**D. Changes to Agenda**

**E. Minutes –** Approval of Minutes of Regular Meeting held on August 16, 2023

**F. Correspondence**

 Intermountain Disposal (IMD) – proposal to increase rates in City of Portola.

**G. Budget 2023 / 2024 - Update**

Mary Kliejunas was unable to get further guidance on how to establish a budget and appropriations limit for the Portola Cemetery District. The funding amounts from the 2022/2023 budget year were applied to the current budget year 2023/2024. A letter was mailed to Plumas County to follow up regarding the 2023/2024 budget and appropriations resolutions.

**a. Adopt Resolution No. 2023-1 Establishing the Budget for 2023/2024** A motion was made by Pat Fruchtnicht, seconded by Gary France to adopt

Resolution No. 2023-1 at the May 17, 2023 meeting as the same as the previous

 fiscal year.

**b. Adopt Resolution No. 2023-2 Establishing Appropriations Limit**

 A motion was made by Pat Fruchtnicht, seconded by Gary France to adopt

Resolution No. 2023-2 at the May 17, 2023 meeting as the same as the previous

 fiscal year.

**H. Caretaker Report**

**I. Board Reports**

1. **County Supervisor**
2. **Chairman**
3. **Directors**
4. **Secretary/Treasurer**
5. **Approval of Expenditure Reports:** July, August, September 2023
6. **New Business / Action Items**

**K. Old Business**

**Closed Session (if necessary)**

**Schedule Next Meeting –** February 21, 2024

**Adjournment**

**Copies of reports or other written documentation relating to each item of business referred to on this agenda are on file with the Secretary/Treasurer and are available for public inspection. If you have questions on any agenda items, call Board Secretary at (530) 832-4323, leave a message and your call will be returned.**