**AGENDA**

**PORTOLA CEMETERY DISTRICT**

**REGULAR MEETING & PUBLIC HEARING**

**PORTOLA LIBRARY 34 3RD AVENUE, PORTOLA, CA**

**Wednesday, May 18, 2022 - 4:00 p.m.**

**Any person with a disability that requires an accommodation in order to participate in the public meeting may make a request for auxiliary aids or services verbally or in writing to the Portola Cemetery District’s Board Secretary (530-832-4323 or 530-832-5509) at least 72 hours in advance of a Regular Meeting or 24 hours in advance of a Special Meeting.**

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

**D. Changes to Agenda**

**E. Minutes – Approval of Minutes of Regular Meeting held on February 16, 2022**

**F. Correspondence**

**G. Public Hearing - Budget 2022 / 2023**

 **a. Adopt Resolution No. 2022-1 Establishing the Budget for 2022/2023**

**b. Adopt Resolution No. 2022-2 Establishing the Appropriations Limit**

**H. Caretaker Report**

 **a. Report**

 **b. New Section for Urn Garden, Discussion**

**I. Board Reports**

1. **County Supervisor**
2. **Chairman**
3. **Directors**
4. **Secretary/Treasurer**
5. **Approval of Expenditure Reports: January, February, March 2022**

**J. New Business / Action Items**

 **1. Approve New Section for Urn Garden**

 **2. Signage for Chilcoot and Sharkey Cemeteries - Mary**

**K. Old Business**

**Closed Session (if necessary)**

**Schedule Next Meeting – August 17, 2022**

**Adjournment**

**Copies of reports or other written documentation relating to each item of business referred to on this agenda are on file with the Secretary/Treasurer and are available for public inspection. If you have questions on any agenda items, call Board Secretary at (530) 832-4323, leave a message and your call will be returned.**