**PORTOLA CEMETERY DISTRICT**

**MINUTES - REGULAR MEETING**

**PORTOLA LIBRARY, 34 3RD AVENE**

**Wednesday, November 17, 2021 - 4:00 p.m.**

**Call Meeting to Order at 4:01 p.m.**

**Pledge of Allegiance**

**Roll Call:** Present: Pat Fruchtenicht

 Gary France

 Donna Powell

 Curtis Marshall

 Judy Martini

 Also Present: Dwight Ceresola, County Supervisor

 Susan Arterburn

 Mary Kliejunas

 Absent: None

Judy Martini introduced Mary Kliejunas to the board and noted that Mary is willing to take over the Director/Secretary/Treasurer position with the Board in June 2022 upon Judy’s resignation.

Mary is currently the District Archaeologist with the USFS at Mohawk Ranger District. Judy will get with Dwight to give him the paperwork for him to present to the County Board of Supervisors for the appointment.

**Changes to Agenda:** None

**Approval of Minutes –** A motion was made by Gary France, seconded by Donna Powell to approve the Minutes of Regular Meeting held on August 18, 2021 as presented. The motion passed unanimously**.**

**Correspondence –** Judy reported correspondence.

**Caretaker Report –** Susan noted 6 plots sold and 2 burials at Shady Grove and 5 burials at Whispering Pines.

She noted that the fall cleanup has been completed and the Sani-Huts removed. With the fire danger reduced she will do mowing at Whispering Pines and will have Herbie do weed removal at Vinton and hopefully Sharkey. She also noted that pine needles have been dumped and IMD will be billing for that.

She asked about the paving for the Loop Road at Whispering Pines which will be covered by our County Supervisor in his report.

**Board Reports**

1. **County Supervisor –** Dwight discussed the road at Whispering Pines and has talked to the Road Dept. re: repaving it. He noted it will hopefully be scheduled for next spring. He also suggested that if we have anything else that needs to be done, we should let him know so that it can be budgeted. He also noted that he was happy that his district was doing so well.

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1. **Chairman –** Pat asked Susan about rails being put up at Whispering Pines. She noted that because there has been so little snow that this hasn’t been a problem.
2. **Directors –** It was noted that Sharkey needs some work.
3. **Secretary/Treasurer**

**Approval of Expenditure Reports: July, August, September 2021 –** The Board reviewed the reports and a motion was made by Curtis Marshall, seconded by Gary France to approve the reports as presented. The motion passed unanimously.

**New Business / Action Items -** None

**Old Business -** None

**Next Meeting – February 16, 2022**

**Adjournment**

There being no further business, the meeting was adjourned at 4:30 p.m.

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**Judith Martini, Secretary/Treasurer**

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**Pat Fruchtenicht, Chairman**