

**PORTOLA CEMETERY DISTRICT
MINUTES - REGULAR MEETING & PUBLIC HEARING
PORTOLA LIBRARY 34 3RD AVENUE, PORTOLA, CA
Wednesday, August 17, 2022 - 4:00 p.m.**

Call Meeting to Order by Chairman Pat Fruchtenicht at 4:00 p.m.

Pledge of Allegiance

Roll Call: Present: Pat Fruchtenicht
Donna Powell
Curtis Marshall
Mary Kliejunas

Absent: Gary France

Also Present: Susan Arterburn
Judy Martini

Changes to Agenda – No changes to agenda

Approval of Minutes – A motion was made by Donna Powell, seconded by Curtis Marshall to approve the Minutes of Regular Meeting held on May 18, 2022 as presented. The motion passed unanimously with Gary France being absent.

Correspondence –

Public notice on rate increases for County collection and disposal of solid waste.

California Association of Public Cemeteries (CAPC) – flyer regarding area meeting in October

California Special Districts Association – magazine for annual conference and May-June 2022 magazine issue

Caretaker Report

a. Report – Susan reviewed her report with the Board noting 2 plots were sold and 2 burials at Vinton.

Susan shared she has been trying to hire. Flyers will be posted at Post Offices, and other bulletin boards in the Eastern portion of the County.

Susan also noted she is only weed eating at this time. Five fires were started by mowing in July so the mowing at cemeteries is done for the season. Also, will not have the large amounts of pine needles to dispose of this year since it is just Susan doing the raking.

Board Reports

a. County Supervisor – no report

b. Chairman – Pat noted that he has been out to several cemeteries, and they are looking good.

c. Directors – No comments.

d. Secretary/Treasurer

1. Approval of Expenditure Reports: January, February, March 2022 – Mary presented the Expenditure Reports and asked if there were any questions.

A motion was made by Donna Powell, seconded by Curtis Marshall to accept the Expenditure Reports as presented. The motion passed unanimously with Gary France being absent.

New Business / Action Items – No new business or action items.

Old Business

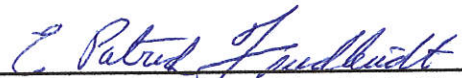
Update on signage. Don Bliss painted Sharkey's sign and posts. Don also built a Chilcoat Cemetery sign with the wooden posts from the cemetery and installed it at the cemetery.

Mary Kliejunas will research other cemetery prices for a discussion at the next quarterly meeting regarding the proposed rate increase.

Closed Session (if necessary) – no closed session

Schedule Next Meeting – November 16, 2022

Adjournment: There being no further business, the meeting was adjourned at 4:25 p.m.



E. Patrick Fruchtenicht, Chairman



Mary Kliejunas, Secretary