

**PORTOLA CEMETERY DISTRICT
MINUTES - REGULAR MEETING & PUBLIC HEARING
PORTOLA LIBRARY 34 3RD AVENUE, PORTOLA, CA
May 17, 2023 - 4:00 p.m.**

Call Meeting to Order by Pat Fruchtenicht at 4:01 pm

Pledge of Allegiance

Roll Call: Present: Pat Fruchtenicht
Curtis Marshall
Gary France
Susan Arteburn
Mary Kliejunas

Absent: Donna Powell
Dwight Ceresola, County Supervisor

Changes to Agenda – No changes to agenda

Approval of Minutes – A motion was made by Curtis Marshall, seconded by Gary France to approve the minutes of the meeting held on February 15, 2023 as presented. The motion passed unanimously.

Correspondence –

Streamline will increase their monthly costs for the Portola Cemetery District website from \$50 to \$60 starting July 2023.

Public Hearing - Budget 2023/2024

The final budget information is not available yet and will be presented at the next meeting.

Caretaker Report – Susan shared at the meeting –

Sani-Huts are at Whispering Pines and Shady Grove for the summer.

Susan and Steven working on removing pine needles at cemeteries.

Mowing of cemeteries to start this week, with Sharky started after June 1st.

Vinton Cemetery will be sprayed with weed killer. Also, the flag and rope will be replaced.

All American flags will be replaced at the cemeteries before Memorial Day.

Grizzly Road garbage can is no longer at cemetery – check with IMD.

Four new tires were purchased for the trailer.

The Whispering Pines Cemetery is shown as permanently closed. Look to see if this is on the Portola Cemetery District website or elsewhere online and correct.

Plots sold: Chilcoot – 1, Whispering Pines - 1

Burials: 7

Board Reports

- a. **County Supervisor** – Not in attendance.
- b. **Chairman** – No comments.
- c. **Directors** – No comments.

d. Secretary/Treasurer

1. Approval of Expenditure Reports: January, February, March 2023

The Board reviewed the financial reports. A motion was made by Pat Fruchtenicht, seconded by Curtis Marshall to approve the reports as presented. The motion passed unanimously.

2. Contract Between Portola Cemetery District & Cemetery Managers/Caretakers- Existing contract expires March 1, 2024

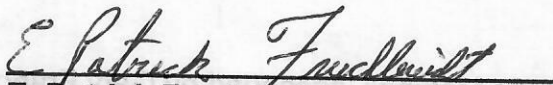
New Business / Action Items - None


Old Business –

The Board discussed acknowledging Judy Martini for her many years of service.

Schedule Next Meeting – August 16, 2023

Adjournment – There being no further business, the meeting was adjourned at 4:45 pm.


E. Patrick Fruchtenicht, Chairman


Mary Kliejunas, Secretary/Treasurer