**PORTOLA CEMETERY DISTRICT**

**MINUTES - REGULAR MEETING**

**PORTOLA LIBRARY, 34 3RD AVENE**

**Wednesday, August 18, 2021 - 4:00 p.m.**

**Call Meeting to Order at 4:01 p.m.**

**Pledge of Allegiance**

**Roll Call:** Present: Pat Fruchtenicht

 Gary France

 Donna Powell

 Judy Martini

 Also Present: Dwight Ceresola, County Supervisor

 Absent: Curtis Marshall

 Susan Arterburn

**Changes to Agenda:** None

**Approval of Minutes –** A motion was made by Gary France, seconded by Donna Powell to approve the Minutes of Regular Meeting & Public Hearing held on May 19, 2021 as presented. The motion passed unanimously**.**

**Correspondence –** Judy reported correspondence from Liberty Utilities re: a rate increase. Also a seminar from CAPC in October and an email from our County Supervisor which he will discuss under his report.

**Caretaker Report –** Susan was unable to be here but emailed her report and Judy has given the Board a copy to review. She noted 7 plots sold and 3 burials at Shady Grove and 3 burials at Whispering Pines.

We discussed the weeds at the cemeteries, but because of the high fire danger, Susan has been unable to mow or use the weed eater. Susan noted that she will start pine needle cleanup when she returns from her vacation.

Also there has been evacuees camping around Shady Grove and using the Sani-hut, but they’ve done no damage.

**Board Reports**

1. **County Supervisor –** Dwight discussed the road at Whispering Pines and has talked to the Road Dept. re: repaving it. It may not happen this summer, but will hopefully be scheduled for next spring. He also suggested that if we have anything else that needs to be done, we should let him know so that it can be budgeted.
2. **Chairman –** Pat noted that he has checked out the cemeteries (except for Sharkey) which he asked Gary about. They both noted the weeds, but stated the fire danger requires Susan to hold off for a while.
3. **Directors –** No comments
4. **Secretary/Treasurer**

**Approval of Expenditure Reports: April, May, June 2021 –** The Board reviewed the reports and a motion was made by Donna Powell, seconded by Gary France to approve the reports as presented. The motion passed unanimously.

**New Business / Action Items -** None

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**Old Business**

 **Plumas County Special District Association Membership**

The Board referred this to Dwight asking if it was a membership that should be continued. Dwight explained the purpose of this Association, reviewing how it has worked in the past. At this time there is only one Board member which does not really make it a feasible Board.

It was discussed by our Board and the consensus determined that we should respond to the request for membership fees that we are not renewing at this time.

Judy will prepare a letter for Pat’s review.

**Next Meeting – November 17, 2021**

**Adjournment**

There being no further business, the meeting was adjourned at 4:40 p.m.

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**Judith Martini, Secretary/Treasurer**

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**Pat Fruchtenicht, Chairman**